



Chewelah Creative District Pop-Up Gallery Application Form

Date of Event: Thursday, June 2, 2022

Location: Huff Memorial Cultural Center at 214 E. Main St., Chewelah

Hours of Viewing: 5:00 pm to 8:00pm

Set-up hours: 4pm to 5pm (if you need longer than one hour, please let us know)

Applications must be received (via email or mail) **no later** than Sunday, May 22nd, 2022. Applications received after this date may be considered for future shows.

Name of Applicant: _____ Business Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Phone: _____ Text: _____

Web Site/Social Media Page: _____

Brief narrative of items to be exhibited:

Please enclose up to 3 photos of work or works to be submitted.

Any questions, please contact at info@chewelahcreativedistrict.com

Submit application and photos by email at info@chewelahcreativedistrict.com

OR mail to: Chewelah Creative District
(ATTN: Pop-Up Gallery)
401 South Park PMB 123
Chewelah, WA 99109

By signing this application, you agree to the artist contract attached and to abide by the rules here in.

Signature _____ Date _____



Artist Contract, “The Fine Print”:

- All submissions must be created by you, the artist, no exceptions please.
- Artists are responsible for their art, sales, collection of payments and sales tax. They also must supply tables, table coverings, easels, and other display items.
- Art Placement and Signage: Gallery Coordinator has full discretion on placement and organization of the gallery space. Displays must not obstruct exits, be of any kind of potential injury to yourself or others, or affect the display of other artists in the gallery. Artist shall not affix to the surfaces of the facility advertisements, signs, nails or hanging devices, etc. nor can any type of adhesive material or tape on any portion of the facility being used. If clarification is needed, please contact a CCD member during set-up.
- Please be conscious of fire and safety issues.
- If selected, you must be a current paid member of the Chewelah Creative District to participate.
- The CCD requests and would appreciate a donation from the selected artists of \$10.00 each to help with cleaning, refreshments and promotion. Otherwise, there is no application or participation fee, 100% of your sales are yours.
- All submissions will be juried by a select group of CCD members to ensure focus.
- The CCD requires all participating artist to be present in the gallery during event hours. This will allow the public to meet our local member artists, discuss your work and give the public an opportunity to purchase your art.
- Your space is required to be open and ready for business by 5:00pm on June 2nd, 2022.
- All art must be removed by 9:00pm on June 2nd, 2022.
- Once art is moved into display area, please re-park your vehicles to provide parking for the public. All artists’ vehicles must be removed 30 minutes prior to gallery opening. We request artists’ vehicles will not allowed to return until the show has ended. If we provide easy access to your event, it will increase the flow of visitors and make their experience an enjoyable one.
- All displays are to be of gallery quality (e.g., no dirty/broken tables, milk crates, etc.)
- Only the submitted art approved by the application and acceptance process will be allowed to be displayed. Please supply your business card, contact information, and any flyer handouts you would like to provide for your public.
- CCD will assume no responsibility for any items, stolen, damaged or left behind in gallery.
- All personal information and photos will remain with the Chewelah Creative District (CCD) and not for public use unless otherwise directed by the artist.
- Selected artists will be notified by Wednesday, May 25th, 2022. Set up details and hours will be provided at that time.
- Do you need help with the display? yes ___ no ___

Thank you for submitting your application and for being a member of the Chewelah Creative District!